



RECRUITMENT VACANCY

GDPR CONSULTANT

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KEY FACTS

LOCATION	Stevenage, Herts (plus remote working)
CONTRACT	Permanent
SALARY	£ Competitive
CONTACT	people@bulletproof.co.uk

OVERVIEW

Bulletproof is growing our consultancy team and is looking for a GDPR specialist to deliver GDPR consultancy - including gap analysis, implementations and DPO services, to a wide variety of customers.

You should have a strong understanding of GDPR and be able to deal with the ever-changing compliance environment. We are looking for someone who can deliver excellent customer service, bring new ideas to the team and have a good understanding of cyber security best practices.

You should apply if you enjoy working in a fast-paced, innovative business with an exciting brand that has fun and creative ideas and are looking to disrupt the security market.

This is an opportunity to be part of an exciting and fast-growing security company who has engineered its own innovative products from the ground up. We want to bring someone into the team to help find new ways to globally share our vision to use technology, and most importantly talented people, to solve businesses most difficult security challenges.

PRIMARY RESPONSIBILITIES

- Delivery of Bulletproof's GDPR services to a wide variety of customers
- Maintaining regular contact with DPO customers
- Introducing customers to the Bulletproof portals and supporting their use of them
- Conducting GDPR gap analysis
- Conducting GDPR implementations i.e. data flow mapping, developing policies and procedures, records of processing, DPIAs, LIAs etc
- Supporting clients with data breaches and data subject access requests
- Reviewing and writing client GDPR documentation
- Keeping careful logs of client interactions
- Delivery of in house GDPR awareness training to customers
- Supporting the sales team on scoping calls with new customers
- Providing clients with regular updates on the latest privacy related news
- Contribute to the development and improvement of the Bulletproof portals
- Support marketing activities where required e.g. writing content
- Contribute to the development and improvement of the Bulletproof GDPR documentation set

SKILLS REQUIRED

- Excellent written and verbal communication skills, including a good telephone manner
- Excellent knowledge of the GDPR
- Knowledge of PECR
- Cyber security best practice awareness
- Customer management skills, particularly in relation to setting and managing customer expectations
- Ability to manage multiple client projects effectively
- Ability to assimilate information about customers quickly
- Skills in researching GDPR problems and queries
- Ability to work autonomously with little supervision
- Good MS Office skills, particularly Word and PowerPoint
- Previous experience of consultancy (desirable)

REQUIRED QUALIFICATIONS / EXPERIENCE

- Minimum of 2-3 years' experience in a similar role
- Ideally the candidate should have one of the following qualifications: GDPR practitioner, IAPP CIPP/E qualification, law degree with focus on privacy and GDPR

PERSONAL ATTRIBUTES

- Creative
- Innovative
- Honour commitments
- Support your team
- Positive can-do attitude
- Analytical with exceptional problem-solving skills
- Able plan and manage time effectively
- Able to think laterally
- Accurate in approach with strong attention to detail
- Self-motivated and committed to driving own development
- Ability to stay calm under pressure
- Passionate about data privacy topics

BULLETPROOF BENEFITS

- 25 days annual holiday
- An additional day's annual holiday for your birthday
- Company pension
- Childcare Vouchers
- Subsidized gym membership
- Perkbox employee benefits platform
- Frequent team events
- Relaxed working environment
- Private Healthcare

ABOUT US

BULLETPROOF

YOUR BEST DEFENCE AGAINST CYBER THREATS

We believe that our information and cyber security services are the best way to stay ahead of the hackers, take control of your infrastructure and protect your business-critical data. Key to our success is our in-house UK Security Operations Centre staffed 24/7 by our highly trained penetration testers, security analysts and compliance experts.

Bulletproof's most popular services include:

- Penetration testing,
- Social Engineering
- Red Team
- Proactive Monitoring
- Incident Response & Forensics
- Compliance Services

Bulletproof is the dedicated cybersecurity arm of the ServerChoice Group, an organisation with over 10 years' experience in providing secure online services, so you can be sure you're joining a well-established, growing organisation.

USEFUL LINKS

www.bulletproof.co.uk

www.serverchoice.com

Please note that as part of the recruitment process a criminal records check will be carried out by an authorised third party.



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 contact@bulletproof.co.uk

 www.bulletproof.co.uk